

# MEMPHIS AREA TRANSIT AUTHORITY

Memphis Area Transit Authority  
One Commerce Square  
40 S Main St  
Memphis, TN 38103



## Regular Meeting Agenda

**Wednesday, June 11, 2025**

**4:00 PM**

**Memphis Area Transit Authority  
One Commerce Square  
40 S Main St  
Memphis, TN 38103**

## **Executive Committee**

*Emily Greer  
Anna McQuiston  
Dana Pointer*

*Brian Marflak  
Maya Siggers*

- I. Call to Order Committee Chair
- II. Board Roll Call Board Administrator
- III. Approval of Minutes Committee Chair

Executive Committee Meetings Minutes 05-22-25

**Attachments:** Executive Committee Meeting Minutes 05-22-2025

- IV. Upcoming Board Agenda Items

RESOLUTION TO ESTABLISH AN EXECUTIVE SEARCH COMMITTEE TO MANAGE THE  
RECRUITMENT PROCESS FOR THE CHIEF EXECUTIVE OFFICER FOR MATA

- V. Unfinished or New Business Committee Chair

RESOLUTION TO RETAIN AND APPOINT RODERICK HOLMES OF REIFERS HOLMES &  
PETERS, LLP AS GENERAL COUNSEL

- VI. Adjournment Committee Chair

The Next Regular Meeting of the:

MATA Board of Commissioners will Be:

Wednesday, June 25th, 2025

3:30pm

At

Memphis Area Transit Authority  
One Commerce Square – 40 S. Main Street  
Memphis, TN 38103

The Next Committee Meetings will be:

Monday July 28th, 2025

1:00pm Finance & Audit Committee

2:00pm Transit Service Planning and Rider Experience Committee

3:00pm Business Operations and Metrics Committee

4:00pm Executive Committee

at

Memphis Area Transit Authority  
One Commerce Square – 40 S. Main Street  
Memphis, TN 38103



**MEMPHIS AREA TRANSIT AUTHORITY**

**Executive Committee**

40 South Main Street,  
Memphis, TN 38103  
John Lewis, Interim CEO  
[www.matatransit.com](http://www.matatransit.com)

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**RESOLUTION NO. ECMM05-22-25**

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# MEMPHIS AREA TRANSIT AUTHORITY

*Memphis Area Transit Authority  
One Commerce Square  
40 S Main St  
Memphis, TN 38103  
John Lewis, Interim CEO*



## Regular Meeting Minutes

**Thursday, May 22, 2025**

**4:00 PM**

**Memphis Area Transit Authority  
One Commerce Square  
40 S Main St  
Memphis, TN 38103  
Executive Committee**

*Emily Greer  
Anna McQuiston  
Dana Pointer*

*Brian Marflak  
Maya Siggers*

- I. Call to Order Committee Chair
- II. Board Roll Call Board Administrator
- Present:** Emily Greer, Anna McQuiston, Maya Siggers, Brian Marflak and Dana Pointer
- Absent:**
- III. Approval of Minutes Committee Chair
- IV. Upcoming Board Agenda Items
- V. Unfinished or New Business Committee Chair
- RESOLUTION TO RETAIN AND APPOINT RODERICK HOLMES OF REIFERS HOLMES & PETERS, LLP AS GENERAL COUNSEL
- VI. Adjournment Committee Chair

The Next Regular Meeting of the:

MATA Board of Commissioners will Be:

Wednesday, May 28th, 2025

3:30pm

At

Memphis Area Transit Authority

One Commerce Square – 40 S. Main Street

Memphis, TN 38103

The Next Committee Meetings will be:

Wednesday, June 11th, 2025

1:00pm Finance & Audit Committee

2:00pm Transit Service Planning and Rider Experience Committee

3:00pm Business Operations and Metrics Committee

4:00pm Executive Committee

at

Memphis Area Transit Authority

One Commerce Square – 40 S. Main Street

Memphis, TN 38103



**MEMPHIS AREA TRANSIT AUTHORITY**

**Executive Committee**

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**RESOLUTION NO. 25-17**

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**Resolution No. 25-17**

**RESOLUTION TO RETAIN AND APPOINT RODERICK HOLMES OF REIFERS HOLMES & PETERS, LLP AS GENERAL COUNSEL**

**WHEREAS, The Memphis Area Transit Authority (MATA) requires legal services of General Counsel in the conduct of its business; and**

**WHEREAS, Pursuant to Article IV, Section 4 of the By-Laws of Memphis Area Transit Authority the Interim Chief Executive Officer has offered Roderick Holmes of Reifers Holmes & Peters, LLP to service as General Counsel with the approval of the Board of Commissioners ; and**

**WHEREAS, Funds are available for said services in the operation budget; and**

**WHEREAS, Legal services are required in the following areas:**

- General Counsel Services
- Public Entity Law/Procurement and Contracting
- Litigation
- Real Estate
- Public Works Contracting
- Construction
- Environmental Law and Litigation
- Privacy
- Data Security
- Governance
- Information Technology
- Litigation Intellectual Property Only

**WHEREAS, The contractual terms between Reifers Holmes & Peters, LLP have been submitted for review by the Board and attached hereto; and**

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That a three- year contract with two one-year options be awarded to Roderick Holmes of Reifers Holmes & Peters, LLP commencing July 1, 2025; and**

**BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman be authorized to execute the necessary documents**

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**RESOLUTION NO. 25-17**

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**MATA Board of Commissioners  
Action Item  
Staff Summary**

**SUBJECT: Resolution to Retain Reifers Holmes & Peters LLP General Counsel DATE: 6/25/25**

1.0 Purpose/Scope: The Memphis Area Transit Authority (MATA) requires legal services of General Counsel in the conduct of its business. Pursuant to Article IV, Section 4 of the By-Laws of Memphis Area Transit Authority the Interim Chief Executive Officer has offered Roderick Holmes of Reifers Holmes & Peters, LLP to service as General Counsel for a three-year period with two one year options.

2.0 Background/Justification: The position of General Counsel has been vacant since the March of 2025.

3.0 Procurement Background: N/A

4.0 Policy Impact: N/A

5.0 Economic Impact: N/A

6.0 Alternatives: N/A

7.0 Recommendation: Adopt a resolution approving the appointment of Rod Holmes of Reifers Holmes& Peters LLC as General Counsel for MATA.



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**Executive Committee**

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**RESOLUTION NO. 25-16**

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**Board of Commissioners**

**RESOLUTION TO ESTABLISH AN EXECUTIVE SEARCH COMMITTEE TO MANAGE THE RECRUITMENT PROCESS  
FOR THE CHIEF EXECUTIVE OFFICER FOR MATA**

WHEREAS, Section 2-56-5, Code of Ordinances, City of Memphis, Tennessee (City Code) authorizes the Memphis Area Transit Authority (MATA) Board of Commissioners to hire or contract with a general manager to operate the MATA transportation system; and

WHEREAS, the position of Chief Executive Officer has been vacant since the resignation of Gary Rosenfeld in January of 2024, and

WHEREAS, the Executive Search Committee will be empowered to take necessary actions to assist the Board in the selection of a new CEO. These actions may include:

- Overseeing and conducting the search process
- Reviewing and evaluating the candidates
- Conducting initial interviews and determining finalists to recommend to the full Board
- Engaging with the interim CEO and search firm as required - (TransPro)
- Consulting the community and stakeholders as necessary

NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That an Executive Search Committee be established to oversee the recruitment process for a new Chief Executive Officer and make recommendations of two or more finalists for the Board of Commissioners to consider.

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**RESOLUTION NO. 25-16**

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**MATA Board of Commissioners  
Action Item  
Staff Summary**

**SUBJECT: Resolution to Establish Executive Search Committee DATE: 6/25/25**

**1.0 Purpose/Scope:** To establish an Executive Search Committee of the Board of Commissioners to oversee the recruitment process for a new Chief Executive Officer for MATA and make recommendations to the full Board of two or more finalists for the Board of Commissioners to consider.

**2.0 Background/Justification:** The position of Chief Executive Officer has been vacant since the resignation of Gary Rosenfeld in January of 2024.

**3.0 Procurement Background:** Executive search services are included in the TransPro scope of services.

**4.0 Policy Impact:** N/A

**5.0 Economic Impact:** N/A

**6.0 Alternatives:** N/A

**7.0 Recommendation:** Adopt a resolution approving the establishment of an Executive Search Committee



**MEMPHIS AREA TRANSIT AUTHORITY**

**Executive Committee**

40 South Main Street,  
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John Lewis, Interim CEO  
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**RESOLUTION NO. 25-17**

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**Resolution No. 25-17**

**RESOLUTION TO RETAIN AND APPOINT RODERICK HOLMES OF REIFERS HOLMES & PETERS, LLP AS GENERAL COUNSEL**

**WHEREAS, The Memphis Area Transit Authority (MATA) requires legal services of General Counsel in the conduct of its business; and**

**WHEREAS, Pursuant to Article IV, Section 4 of the By-Laws of Memphis Area Transit Authority the Interim Chief Executive Officer has offered Roderick Holmes of Reifers Holmes & Peters, LLP to service as General Counsel with the approval of the Board of Commissioners ; and**

**WHEREAS, Funds are available for said services in the operation budget; and**

**WHEREAS, Legal services are required in the following areas:**

- General Counsel Services
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- Litigation
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- Construction
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- Privacy
- Data Security
- Governance
- Information Technology
- Litigation Intellectual Property Only

**WHEREAS, The contractual terms between Reifers Holmes & Peters, LLP have been submitted for review by the Board and attached hereto; and**

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMPHIS AREA TRANSIT AUTHORITY BOARD OF COMMISSIONERS, That a three- year contract with two one-year options be awarded to Roderick Holmes of Reifers Holmes & Peters, LLP commencing July 1, 2025; and**

**BE IT FURTHER RESOLVED That the Chief Executive Officer, Chief Administrative Officer, Chairman or Vice-Chairman be authorized to execute the necessary documents**

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**RESOLUTION NO. 25-17**

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**MATA Board of Commissioners  
Action Item  
Staff Summary**

**SUBJECT: Resolution to Retain Reifers Holmes & Peters LLP General Counsel DATE: 6/25/25**

1.0 Purpose/Scope: The Memphis Area Transit Authority (MATA) requires legal services of General Counsel in the conduct of its business. Pursuant to Article IV, Section 4 of the By-Laws of Memphis Area Transit Authority the Interim Chief Executive Officer has offered Roderick Holmes of Reifers Holmes & Peters, LLP to service as General Counsel for a three-year period with two one year options.

2.0 Background/Justification: The position of General Counsel has been vacant since the March of 2025.

3.0 Procurement Background: N/A

4.0 Policy Impact: N/A

5.0 Economic Impact: N/A

6.0 Alternatives: N/A

7.0 Recommendation: Adopt a resolution approving the appointment of Rod Holmes of Reifers Holmes& Peters LLC as General Counsel for MATA.